

## Action Taken Report 2018-19

Minutes	Action Taken Report
Preparation of Academic Calendars and class Routines	Two Academic Calendars and two Routines were prepared considering all the important aspects for Main Campus (B.Com) and for Extension Campus (BBA). The Calendars and Routines were implemented during the session with a few deviations in the greater interest of the Institution.
Holding of Social Aspects Seminar/Camp /Workshop by courtesy of Social Organizations	The NCC and NSS unit organized a dozen of Society Oriented Programs viz. Swachh Bharat Abhiyan, Swachh Bharat Wall Painting, Career Awareness Program, Investors Awareness Program, Placement Awareness Program, Observation of Kargil Diwas etc.
Motivating Teachers for doing Research Work and /or to publish Research papers in UGC Journals.	Dr. Chinmoy Sarkar presented Research Paper in a International Seminar in Japan and also presented a Research Paper in a National and State level seminar. Mr. Ayub Ali also participated in a Deliberation.
Buying of more book for CBCS Syllabus	Due to the lack of CBCS books with the publishers, we could not purchase 100% of our required number of books. Anyhow, we managed to purchase a sizable number of books for CBCS Syllabus.
Organization of Blood Donation Camp in the college	The NCC Unit of the college organized a Blood Donation Camp on 31.01.2019 with the help of District Hospital, Siliguri. 53 units of blood were donated by our NCC Cadets and students. Most important aspects of Blood Donation Camp was creation of awareness about donation of Blood amongst the first time donors as well as others.
Restructuring of Sub-Committees and formation of a few new committees.	Teachers Council discussed the issue and recommended names for reconstruction of Games a Sports and Magazine Sub-Committee. Moreover, a few new committees Festival Sub-Committee, Grievance Redressal Committee, Anti-Ragging Committee, RTI Cell, SC/ST/OBC Cell were also formed for the smooth functioning of the management.



  
 Principal  
 Siliguri College of Commerce  
 SILIGURI